

## Pike County Multi-Purpose Complex Application

<b>Contact Information</b>			
<b>Organization Name:</b>			
<b>Contact Name:</b>			
<b>Address:</b>	<b>City:</b>	<b>State:</b>	<b>Zip:</b>
<b>Telephone:</b>	<b>Alternate Phone:</b>		
<b>Email:</b>			
<b>Type of Event:</b>			
<b>Expected Attendance:</b>	<b>Participant Category: (Select One)</b>	<b>Under 21</b>	<b>Family Event</b>
			<b>General Public</b>
<b>Is Organization a 501 (c)(3)?</b>	<b>If yes, provide Tax I.D.:</b>		
<b>Is this a fund-raiser for your organization?</b>			
<b>Do you intend to solicit donations or a fee from attendees?</b>			
<b>Special Requests:</b>			

Room Request	Date	Start Time	End Time
<b>Pike Room</b>			
<b>Magnolia Room</b>			
<b>Main Room</b>			
<b>Full Facility</b>			
<b>Kitchen</b>			
<b>Outdoor and Restrooms</b>			
<b>Decoration/Set up</b>			

**Food / Beverage**

Will kitchen be used for cooking or serving?

Will food be served?  
(indicate catering service if applicable)

What type of beverages will be served?

Will Concession Vendors be used?

**Additional Requests**

Please indicate any additional requests that you may have:

**Request Form Verification (Office use only—attach to executed contract)**

**Reviewed by:**

Will additional hours be required for decoration/rehearsals?

Will security officers be required? If so, how many?

Date Received:

Date Approved/Disapproved:

Approved:

Disapproved:

If disapproved, why?

Application Approved/Disapproved by:

Date Contract Sent:

Date Contract Received: